To educate and reinforce the processes around attachments to AT&T poles, ducts, and conduits in California and Nevada, this notice is being distributed to all the entities with active agreements to make such attachments. Below are items requiring adherence to ensure AT&T’s ability to timely process applications for attachments.

New Applications:

* Payments:
  + Users may create their own cost estimate using the enhanced APP-002.
  + Payments must now be received within 10 business days of receipt of the APP-002.
  + If payments are not received within the allotted time frame, applications will be cancelled due to non-payment.
* Aerial Applications (make-ready documents)
  + All pre-existing conditions (GO95 and maintenance issues) must be:
    - Documented on the make-ready survey. Any safety violations not called out as preexisting will be understood to be the result of the applicant construction process, and applicant will be 7esponsible for the costs to make corrections.
    - Pre-existing GO95 & maintenance issues:
      * GO95 issues are not managed by structure access. Any AT&T GO95 issues should be submitted to: [g10691@att.com](mailto:g10691@att.com)
      * Other company GO95 issues should be submitted to those companies though the appropriate channels.
* Missing/Incomplete Documentation:
  + Rather than deny an application, AT&T is allowing 10 business days to supply missing documents or send corrections (redlines).
  + If needed documentation is not received within the allotted timeframe, AT&T will deny the application for incomplete documentation. If applicant still requires access, a new application must be submitted.

Permits:

* Permits: Applicants are granted permits to construct new attachments by a certain date. Construction activities must be complete prior to permit expiration.
  + Extension: If the applicant requires an extension to complete construction, the extension must be requested at least 30 days prior to expiration. Extensions will be considered on a case-by-case basis, and supporting information shall be required before extension will be granted.
  + Expiration: If a permit expires, no further construction will be allowed, and an inspection will be conducted regardless of confirmation of completion of construction. If the project has zero construction complete at time of inspection, the application will be cancelled. If construction has begun, an inspection will be conducted, and results will be sent using the usual process. No further construction will be allowed except to address infractions identified by AT&T. If additional construction is required, a new application must be submitted.

Revisions:

* Revisions will generally not be allowed after a permit has been granted.
* If a revision is allowed after permit generation it will generally be only to allow removals or corrections to poles already on the application (i.e missing guard arms, dg’s, etc.).
* Prior to issuance of a permit, new poles (not identified on original application) may only be added by submitting another application. Applicant can associate the new application with the previous application.

Intents/Pole Placements:

* Intents should be sent when the applicant is placing any poles (temporary or permanent)
* Applications including pole placements must include the associated intent number. Applications may be returned if an intent number is not listed.

Post-Construction Infractions:

* Photos clearly indicating completion of remediation activities may be sent to AT&T to demonstrate such completion(s). The absence of identifying marks or a unique location identifier (like a building with a number on it, etc) in same photo as the pole correction may render the photo unacceptable for proof of completion. Photos will be reasonably reviewed and approved on a case-by-case basis.
* Infraction corrections. A project is expected to be constructed to safety standard. Should safety infractions be found during the initial inspection, the applicant will be allowed one opportunity to make the necessary corrections. If the applicant or its contractors fails to correct all infractions, AT&T may, at the applicant’s sole cost, correct all remaining infractions.
* All attachments must be permitted. If an attachment is found that was not permitted, to the unauthorized attacher shall be subject to an unauthorized attachment charge, as well as required to properly apply for the attachment permit.